

State of New Jersey Department of Community Affairs 101 South Broad Street PO Box 803 Trenton, NJ 08625-0803

RICHARD E. CONSTABLE, III Commissioner

## LOCAL FINANCE BOARD RESOLUTION

WHEREAS, an application has been submitted by Municipal Clerks Association of New Jersey to the Local Finance Board pursuant to the requirements of the Local Fiscal Affairs Law, specifically <u>N.J.S.A.</u> 40A:5-16, for approval of a proposed Bill Voucher and the acceptance of a facsimile or stamp certified signature on submitted vouchers for payment for use by counties and municipalities in the State of New Jersey; and

WHEREAS, the Local Finance Board has reviewed the application at its scheduled meeting of April 30, 2014; and

**NOW, THEREFORE BE IT RESOLVED,** by the Local Finance Board that the Voucher Form and the acceptance of a facsimile or stamp certified signature of Municipal Clerks Association of New Jersey for use by counties and municipalities in the State of New Jersey pursuant to <u>N.J.S.A.</u> 40A:5-16 is hereby approved;

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

APPROVED BY: THE LOCAL FINANCE BOARD

DATE: April 30, 2014

Patricia Park Mename

PATRICIA PARKIN MCNAMARA EXECUTIVE SECRETARY LOCAL FINANCE BOARD

CHRIS CHRISTIE Governor

KIM GUADAGNO Lt. Governor

18673/GEN-480



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State of New Jersey

DEPARTMENT OF COMMUNITY AFFAIRS 101 South Broad Street PO Box 803 Trenton, NJ 08625-0803

RICHARD E. CONSTABLE, III Commissioner

CHRIS CHRISTIE Governor

KIM GUADAGNO Lt. Governor

May 2, 2014

Denise Szabo Bernards Twp. Municipal Clerk Assistant Administrator & 2 VP MCANJ 1 Collyer Ln. Basking Ridge, New Jersey 07920

Dear Mr. Szabo:

Enclosed please find a Local Finance Board (Board) Resolution(s) reflecting the action the Board took at the meeting held on Wednesday, April 30, 2014.

If you have any questions regarding this information, please feel free to contact me at (609) 292-4537.

Sincerely,

Arken Mchamara

Patricia Parkin McNamara Executive Secretary Local Finance Board

Enclosure(s)



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Thank you for sending me the information regarding the approval of a Claimant "Voucher" Form by the Local Finance Board.

Attached is a copy of one of the Municipal Clerks' Association of NJ (MCANJ) forms with the certification language and signature at the bottom.

The type of form, name of MCANJ officer, and address may change from year to, but the certification language will remain the same once approved.

Before presenting this to the Local Finance Board for formal approval, please take a quick look and let me know if it looks ok to you.

Thank you very much for your assistance in this matter.

Denise Szabo, RMC/MMC Bernards Township Municipal Clerk/Assistant Administrator & 2 VP MCANJ 1 Collyer Lane Basking Ridge, NJ 07920 908-204-3014 (phone) 908-204-3015 (fax) dszabo@bernards.org



## Municipal Clerks' Association of New Jersey

Dina Zawadski, Treasurer, c/o Deptford Township, 1011 Cooper St., Deptford, NJ 08096 <u>membership@njclerks.org</u>; 856-686-2201

## 2014-2015 MEMBERSHIP APPLICATION SUBMISSION CONFIRMATION & INVOICE

Instructions: Print two copies. Submit one to your employer to process payment Return one with your payment to MCANJ at the above address

Certification by Receiving Agency	Claimant's Certification and Declaration
I, having knowledge of the facts, certify and declare that the goods have been furnished or services have been rendered and are in compliance with specifications or other requirements, and said certification is based on signed delivery slips or other reasonable procedures or verifiable information.	I do solemnly declare and certify under the penalties of law that this invoice is correct in all its particulars; that the goods have been furnished or services have been rendered as stated herein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claims; that the amount herein stated is justly due and owing; and that the amount charged is a reasonable one.
Signature Date	Lina L. Zawadsk. Dina Zawadski, 2014-2015 Treasurer, CANJ
Title	Tax ID #23-7330717
Certification by Approval Official	
I certify and declare that this invoice is correct, and that sufficient funds are available to satisfy this claim. The payment shall be chargeable to: Appropriation Account(s) and Amounts Charged to: PO #	
Signature Title	Date